

Parent Grade Book Set Up and Navigation

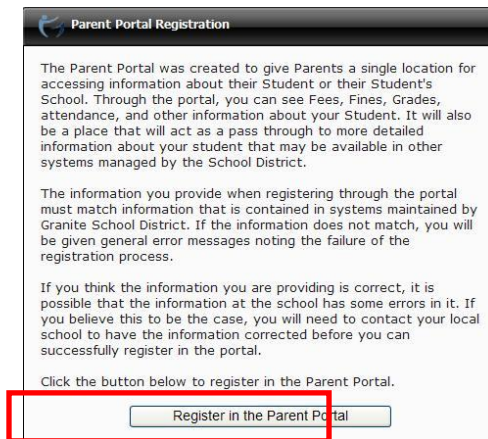
This guide has been created to assist parents in how to set up their portal and to guide them through to show what they can have access to as parents. Parents will need to go <https://portal.graniteschools.org> This will be a one stop shopping for Parents to see everything they need regarding their student's information. If you already set up a parent account last year, you don't need to do this again.

Steps for Setting Up Parent Portal

1. Go to: <https://portal.graniteschools.org>
2. Click on Gradebook/Parent Portal Registration



3. Read the Information and click **“Register in the Parent Portal”**



4. Fill in the information needed in the fields marked with an Asterisk *, then click **“Create Account.”**

Parent Portal Registration

*Required

*First Name

*Last Name

*Email

Cell Phone

*Student ID

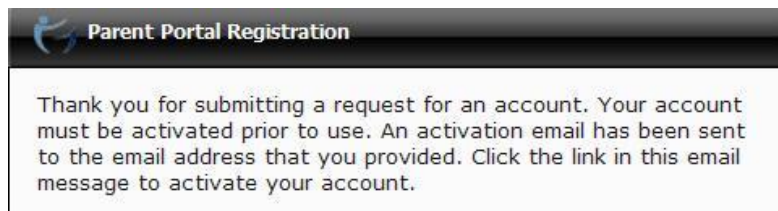
*Student Birth Date

*Desired User Name

*Password

*Re-enter Password

5. If all information is correct and matches the information in Discovery, you will see a screen that verifies the correct information.



6. Then go to your email account to click on the link in the email to activate your account.

From: No-Reply@graniteschools.org [mailto:No-Reply@graniteschools.org]
Sent: Monday, August 13, 2012 9:20 AM
To: Price, Audrey L
Subject: Granite Account Registration

Thank you for requesting an account at Granite School District. Your account (alprice50) must be activated before you can use it.

[Click Here to Activate Your Account](#)

If you are unable to click the link above, please copy and paste the following activation address into your browser:

<https://portal.graniteschools.org/GraniteRegistration/activateAccount.jsp?rk=FJ3735754246673632441948017SL>

7. Once activated, you can go into the portal and log in. You will also receive this message:

The user account you created gives you access to key areas for your student

The Granite Portal:

The portal shows you information about all of your students such as current schedules, Grades, Attendance, Test scores, lunch balance and more.

Grade book:

You can use the username and password you created to go directly to the student grade book portal at

<https://gb.graniteschools.org/portal>